

**RICHLAND COUNTY**  
**RULES & APPOINTMENTS**  
**COMMITTEE AGENDA**



**Tuesday, JUNE 18, 2019**

**4:00 PM**

**4TH FLOOR CONFERENCE ROOM**

**The Honorable Chakisse Newton, Chair**

**County Council District 11**

**The Honorable Bill Malinowski**

**County Council District 1**

**The Honorable Gwendolyn Kennedy**

**County Council District 7**

# RICHLAND COUNTY COUNCIL 2019



Bill Malinowski  
District 1  
2018-2022



Joyce Dickerson  
District 2  
2016-2020



Yvonne McBride  
District 3  
2016-2020



Paul Livingston  
District 4  
2018-2022



Allison Terracio  
District 5  
2018-2022



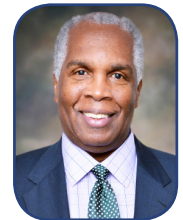
Joe Walker, III  
District 6  
2018-2022



Gwendolyn Kennedy  
District 7  
2016-2020



Jim Manning  
District 8  
2016-2020



Calvin "Chip" Jackson  
District 9  
2016-2020



Dalhi Myers  
District 10  
2016-2020



Chakisse Newton  
District 11  
2018-2022





Richland County Rules & Appointments Committee

June 18, 2019 - 4:00 PM  
4th Floor Conference Room  
2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Chakisse Newton
  
2. **APPROVAL OF MINUTES** The Honorable Chakisse Newton
  - a. May 21, 2019 [PAGES 7-8]
  
3. **ADOPTION OF AGENDA** The Honorable Chakisse Newton
  
4. **INTERVIEWS** The Honorable Chakisse Newton
  - a. Richland Memorial Hospital Board - Two (2) Vacancies
    1. Craig Plank [PAGES 9-12]
    2. Judy Cotchett Smith [PAGES 13-14]
  
  - b. Board of Assessment Appeals - Three (3) Vacancies
    1. Tammy Davis [PAGES 15-16]
  
  - c. Accommodations Tax - Three (3) Vacancies (2 applicants must have a background in the lodging industry and 1 applicant must have a background in the cultural industry)
    1. David Erbacher [PAGES 17-19]
  
  - d. Employee Grievance Committee - Six (6) Vacancies (Must be a Richland County employee; 2 seats are alternates)
    1. Tony L. Wingard [PAGES 20-21]

**5. APPOINTMENTS**

- a.** Richland Memorial Hospital Board - Two (2) Vacancies
  - 1. Craig Plank
  - 2. Judy Cotchett Smith
- b.** Board of Assessment Appeals - Three (3) Vacancies
  - 1. Tammy Davis
- c.** Accommodations Tax - Three (3) Vacancies (2 applicants must have a background in the lodging industry and 1 applicant must have a background in the cultural industry)
  - 1. David Erbacher
- d.** Employee Grievance Committee - Six (6) Vacancies (Must be a Richland County employee; 2 seats are alternates)
  - 1. Tony L. Wingard
- e.** Midlands Workforce Development Board - One (1) Vacancy (Education seat; must represent education sector)
  - 1. Amy Scully [PAGES 22-23]

**6. ITEMS PENDING ANALYSIS**

- a.** I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON] [PAGE 24]

**7. ADJOURNMENT**



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council  
Rules and Appointments Committee  
May 21, 2019 – 4:00 PM  
4<sup>th</sup> Floor Conference Room  
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Chakisse Newton, Chair, Bill Malinowski and Gwen Kennedy

OTHERS PRESENT: Michelle Onley and Kimberly Williams-Roberts

1. **CALL TO ORDER** – Ms. Newton called the meeting to order at approximately 4:00 PM
2. **APPROVAL OF MINUTES**
  - a. May 7, 2019 – Mr. Malinowski moved, seconded by Ms. Newton, to approve the minutes as distributed. The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Mr. Malinowski stated that a vacancy on the Airport Commission needed to be added to the agenda as Item 4(a)(15).

Mr. Malinowski moved, seconded by Ms. Newton, to adopt the agenda as amended. The vote in favor was unanimous.

4. **NOTIFICATION OF VACANCIES**
  - a. Accommodations Tax – Three (3) Vacancies (2 applicants must have a background in the lodging industry & 1 applicant must have a background in the cultural industry)
  - b. Hospitality Tax – Three (3) Vacancies (2 applicants must be from the Restaurant Industry)
  - c. Employee Grievance Committee – Six (6) Vacancies (Must be a Richland County employee; 2 seats are alternates)
  - d. Board of Assessment Appeals – Three (3) Vacancies
  - e. Board of Zoning Appeals – Four (4) Vacancies
  - f. Building Codes Board of Appeals – Four (4) Vacancies (1 applicant must be from the Architecture Industry; 1 from the Gas Industry; 1 from the Building Industry; and 1 from the Fire Industry as an alternate)
  - g. Procurement Review Panel – Two (2) Vacancies (1 applicant must be from the public procurement

**Rules and Appointments Committee  
May 21, 2019**

**-1-**

arena & 1 applicant must be from the consumer industry)

- h. Planning Commission – Four (4) Vacancies
- i. Internal Audit Committee – Two (2) Vacancies (Applicant with a CPA preferred)
- j. Community Relations Council – Two (2) Vacancies
- k. Library Board – Four (4) Vacancies
- l. Township Auditorium Board – Two (2) Vacancies
- m. Richland Memorial Hospital Board – Two (2) Vacancies
- n. Midlands Workforce Development Board – One (1) Vacancy (Education seat; must represent education sector)

Mr. Malinowski moved, seconded by Ms. Kennedy, to forward to Council with a recommendation to advertise/re-advertise for the vacancies. The vote in favor was unanimous.

5. **ITEMS FOR DISCUSSION/ACTION**

- a. **I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON]** – Mr. Malinowski moved, seconded by Ms. Newton, to forward to Council with a recommendation to approve Legal’s recommended language. The vote in favor was unanimous.
  
- b. **I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian’s recollections of how it was done in the past with serious consideration to include appointments require a majority of Council members’ vote [MANNING]** – Mr. Malinowski moved, seconded by Ms. Kennedy, to direct Mr. Farrar to bring back recommended changes to Council Rules at the June 4<sup>th</sup> committee meeting. The vote in favor was unanimous.

6. **ADJOURN** – The meeting adjourned at approximately 4:16 PM.

**Rules and Appointments Committee  
May 21, 2019**





**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

**Name: Craig Plank**

**Home Address: 144 Flint Rock Lane, Blythewood, SC 29016**

**Telephone: (Cell) 803-467-6272 (work) 803-788-8341**

**Office Address: 7401 Parklane Road, Columbia, SC 29223**

**Email Address: craig@craigplank.com**

**Educational Background: BS Degree – College of Charleston, Chartered Financial**

**Consultant (ChFC®), Certified Financial Planner (CFP®) Program**

**Professional Background: Owner of a small business in Richland County for 21 years, Craig Plank – State Farm Insurance. Served on the Richland Two School Board of Trustees 2014-2018. Chairman of the school board 2017-2018. Current Vice Chairman of the Richland County Board of Voter Registration and Elections. Chairman of the Crossover Communications Board. Oliver Gospel Mission – Toby's Place Steering Committee. Richland Anti-Human Trafficking Task Force Steering Committee. Inaugural member of the United Way Small Business Alliance.**

Male  Female  Age: 18-25  26-50  Over 50

**Name of Committee in which interested: Prisma Health Board**

**Reason for interest: I am always interested in remaining involved in my community and serving in a capacity in which I am able to apply my years of leadership, governance, and organizational structure management to assist in the success of an organization.**

**Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: In addition to my professional background listed above, I have experience serving as the chairman of the Richland Two Board of Trustees, responsible for leading a quality board membership team, reviewing and setting policy, and overseeing a \$280,000,000 budget.**

Presently serve on any County Committee, Board or Commission? **Richland County Board of Voter Registration and Elections – Vice Chairman**

Any other information you wish to give? **I have lived in Richland County since 1993. Married to my bride, Dawndy Mercer Plank. Three children. Serve as a Sunday School Director. State Farm Leadership Coach. “Authentic Manhood” leadership coach and mentor. Volunteer in the community.**

Recommended by Council Member(s): **N/A**

Hours willing to commit each month: **Whatever is needed.**

### **CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No **X** \_\_\_\_\_

### **STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No **X** \_\_\_\_\_

  
Applicant's Signature

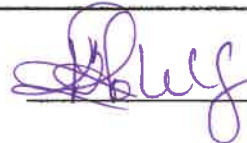
5/10/2019  
Date

(Submitted on  
NR046 Form  
1/22/2019)

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: <u>5-10-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

## Craig Plank

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7401 Parklane Road  
Columbia, SC 29223  
803-467-6272

Craig Plank is a State Farm insurance agent and has owned and operated his own business in Columbia for the past 20 years. Leadership skills honed at an early age form the core of Craig's ability to run a successful agency. So much so that Craig travels the country as a leadership coach for State Farm developing other agents.

Craig served on the Richland Two School Board of Trustees from 2014-2018, serving as the board's chairman for the 2017-2018 academic year. Craig has served on a variety of other committees and boards including holding the positions of the SIC chairman and the PTO treasurer within a Richland Two school. He currently sits on the steering committee for the Richland County Anti-human Trafficking Task Force. And Craig has been the longtime chairman of the Crossover Communications Foundation based in Columbia.

Craig is involved in educating teenage drivers on the dangers and consequences of combining driving with texting, drugs and alcohol. Craig is passionate about teaching our youth on financial responsibility and basic bank account management.

A lot of Craig's guiding principles stem from his parents. His father spent his career as an Air Force fighter pilot; Craig's mother was a lifelong educator. Born in Arizona into a military family, Craig moved to numerous states and even overseas to England where he spent his elementary school years - naturally acquiring an English accent that eventually faded after returning to America. The Plank family later was stationed in South Carolina's Lowcountry where Craig graduated from Socastee High School in Myrtle Beach. He received his bachelor's degree in Sociology and Business Administration from the College of Charleston. Craig also holds his Chartered Financial Consultant (ChFC®) designation.

Craig is married to WIS TV News Anchor Dawndy Mercer Plank. They have three children, Chandler, Chase and Camille. Craig and his family attend Shandon Baptist Church where he is a Sunday school director and also leads a weekly men's class. He and his family enjoy a variety of outdoor activities including running, cycling, boating and family walks with their multiple dogs.





**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: JUDY COTCHETT SMITH  
Home Address: 1325 BERKELEY ROAD COLUMBIA SC 29205  
Telephone: (home) 803. 771. 7375 <sup>cell</sup> (work) 803. 401. 6144  
Office Address: \_\_\_\_\_  
Email Address: jcotchettsmith@att.net  
Educational Background: USC graduate  
Professional Background: hospital communications/marketing/PR  
Male  Female  Age: 18-25  26-50  Over 50  
Name of Committee in which interested: RMH BOARD OF TRUSTEES  
Reason for interest: Was employed there, retired, served on the Foundation board for 6 years; desired to stay connected  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
Knowledge of health care and hospital system operations; experience with academic medical centers - here + Emory  
Presently serve on any County Committee, Board or Commission? no  
Any other information you wish to give? \_\_\_\_\_  
Recommended by Council Member(s): Jim Manning  
Hours willing to commit each month: 4-6 hours

**CONFLICT OF INTEREST POLICY**

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Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

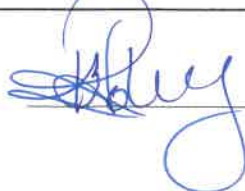
  
Applicant's Signature

May 28, 2019  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>		
Date Received: <u>5-30-19</u>	Received by: 	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file





APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Tammy Davis
Home Address: 1340 North Brickyard Road, Columbia, SC 29223
Telephone: (home) 803-403-6636 (work) 803-661-6782
Office Address: 2143 Bull Street
Email Address: tammyd339@gmail.com
Educational Background: Midlands Tech & S.C. School of Real Estate
Professional Background: Realtor & Property management for 18 years
Male [ ] Female [x] Age: 18-25 [ ] 26-50 [x] Over 50 [ ]
Name of Committee in which interested: Board of Assessment Appeals
Reason for interest: I'd like to be more involved in the county I live & work in & I have experience w/ property valuations.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I'm a licensed property manager, a notary public, 7 years exp as licensed Realtor, member of IREM - Institute of Real Estate management.
Presently serve on any County Committee, Board or Commission? yes, no
Any other information you wish to give? I currently serve on property maintenance appeals board of City of Columbia
Recommended by Council Member(s):
Hours willing to commit each month: whatever is required

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tommy Davis  
Applicant's Signature

Feb 20, 2019  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>2-25-19</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file





**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: David Erbacher  
Home Address: 209 Redbourne Ln Irmo, SC 29063  
Telephone: (home) 864-567-6328 (work) \_\_\_\_\_  
Office Address: 819 Gervais Street Columbia, SC 29201  
Email Address: David.Erbacher@Hyatt.com  
Educational Background: Bachelor of Science  
Professional Background: Director of Sales – Hyatt Place Columbia/Downtown/The Vista  
Male • Female • Age: 18-25 • 26-50 • Over 50 •  
Name of Committee in which interested: Accommodation Tax Committee  
Reason for interest: \_\_\_\_\_

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commissioner.  
Immediate Past President of the Vista Guild Board of Directors as well as oversees the Sales and  
operations of the Hyatt Place Hotel in downtown Columbia. This is important to ensure the  
allocations of our tax dollars are involved with groups putting tax dollars back into Richland  
County

Presently serve on any County Committee, Board or Commission? Richland A Tax 2018.

Congaree Vista Guild

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: As many as necessary

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature


11-14-18  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2000.

**One form must be submitted for each Committee, Board or Commission on which you wish**

40 558 764

Applications are current for one year.

Staff Use Only		
Date Received:	<u>11-14-18</u>	Received by: 
Date Sent to Council:	_____	
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Tony L. Wingard

Home Address: 421 Hopestone Crossing, Irmo, SC 29063

Telephone: (home) 803-312-3831 (work) 803-576-3423

Office Address: 1410 Laurens St., Columbia, SC 29204

Email Address: wingard.tony@richlandcountysc.gov

Educational Background: Associates in Management, NR Paramedic, SC Paramedic

Professional Background: RCEMS Shift Manager 15 years, MTC EMS Program Coord. 6 years

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Employee Grievance Committee

Reason for interest: Per the RC website there are 6 open seats on this committee. I want to do my part to address this need.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
My experience as an EMS Professional, Manager and Educator has equipped me to view things objectively. I am a proven leader that understands the value of our workforce.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? No

Recommended by Council Member(s): No

Hours willing to commit each month: 10-12

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No   X  

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No   X  

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


  
\_\_\_\_\_  
Applicant's Signature

May 28, 2019  
\_\_\_\_\_  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>  5-29-19  </u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Amy Scully
Home Address: 325 Belle Grove Circle Columbia, SC 29229
Telephone: (home) 803-312-4025 (work) 803-691-3879
Office Address: 151 Powell Road Columbia, SC 29203
Email Address: Scullya@midlandstech.edu
Educational Background: Master of Education - Higher Education & Student Affairs
Professional Background:
Male [ ] Female [x]
Age: 18-25 [ ] 26-50 [ ] Over 50 [x]

educational

Name of Committee in which interested: Midlands Workforce Development Board

Reason for interest: A shared mission between MTC & the MWDB to provide individuals with the skills for meaningful employment.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I have over 30 years in the training & development field in private industry, as an entrepreneur & in higher ed.

Presently serve on any County Committee, Board or Commission? NO workforce development

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: as needed

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes ✓ No \_\_\_\_\_

If so, describe: I am employed at Midlands Technical College & the college is an eligible training partner with WIA in many ways. I am happy to abstain from any voting that would be considered a conflict.

Amy Scully  
Applicant's Signature

8-24-2018  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: <u>11-13-18</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



## Richland County Council Request for Action

**Subject:**

I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON]

**Notes:**

March 19, 2019 – Motion made by Councilwoman Newton

April 2, 2019 – Councilwoman Newton reported out to Council that she would be forwarding a copy of the updated Council Rules to Council members to review. She has requested Council members submit any proposed rule changes no later than April 15<sup>th</sup>.

April 16, 2019 - The Clerk's Office will forward all suggestions by Council members to Mr. Farrar for him to incorporate into the Council Rules rewrite.

May 7, 2019 - Mr. Farrar will provide information relative to this item at the May 21st committee meeting.

May 21, 2019 - Mr. Farrar is to bring back recommended changes to Council Rules at the June 4th committee meeting.