

# RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE

Kit Smith, Chair    Mike Montgomery    Paul Livingston    Joseph McEachern    Valerie Hutchinson  
District 5            District 8            District 4            District 7            District 9

*Tuesday, February 28, 2006  
6:00 PM*

## Report of Actions

**CALL TO ORDER** – Kit Smith called the meeting to order.

**APPROVAL OF MINUTES** – The minutes of the January, 2006 meeting were approved as submitted.

### ITEMS FOR ACTION

**A. Funding Request: Wood + Partners, Task 2, Entertainment/Recreation Complex**  
– The committee forwarded this item to the full Council without recommendation. The committee also agreed to hold a work session regarding this item prior to the next Council meeting.

**Consent    B. Adoption of Internal Audit Project List and Consideration of Project Funding** – The committee recommended that Council approve an amended Internal Audit List and priority ranking. (The Finance Department audit was moved to the end of the list.) The committee also recommended that funding be addressed in the 2006-07 budget. The vote in favor of the motion was unanimous.

**Consent    C. Public Works Purchase Request: Purchase of One (1) Tractor/Mower** – The committee recommended that Council approve the purchase of one tractor/mower in the amount of \$109,836.44. Funds are currently available in the Roads and Drainage Division budget. The vote in favor of the motion was unanimous.

### **D. Sheriff Grants**

**Consent    1. Approval of Four Grants (No personnel costs of financial match required)** – The committee recommended that Council approve the following four grants: Sober or Slammer Mini-Grant, Law Enforcement Network Mini-Grant, 2003 Part II Buffer Zone Protection Plan, and 2005 Buffer Zone Protection Plan. No match was required. The vote in favor of the motion was unanimous.

- Consent**      **2. Approval of Two Grants (No personnel costs, \$7,488 match)** – The committee recommended that Council approve the following two grants: JABG (Community Crime Prevention Grant) and VOCA Reverted Funds (Victims of Violent Crimes Direct Services Grant.) Matching amounts of \$1,428 and \$6,060, respectively, are required and are included in the budget. The vote in favor of the motion was unanimous.
- Consent**      **3. Approval of Grant for One AFIS Work Station and Two Live Scan Devices and Printers (\$47,000 match required)** – The committee recommended that Council approve the grant for one AFIS work station and two live scan devices and printers. A match of \$47,000 is required. The vote in favor of the motion was unanimous.
- Consent**      **E. Approval of Qualified GIS Contractor List** – The committee recommended that Council approve the addition of the contractors to the qualified list for GIS services. The vote in favor of the motion was unanimous.
- Consent**      **F. Acquisition of Land to the North of the Richland County C&D Landfill** – The committee recommended that Council authorize the County Administrator to negotiate the purchase of 56.84 acres of property north of the current County Landfill site. The vote in favor of the motion was unanimous.
- G. Exemptions to the Road Maintenance Fee** – The committee recommended that Council give first reading to an ordinance that would exempt Disabled Veterans from the county’s \$15.00 road maintenance fee, effective July 1, 2006.
- Consent**      **H. Budget Amendment Transferring \$143,100 from the Fund Balance to General Fund to Reimburse for the Purchase of Local Option Sales Tax Software**– The committee recommended that Council give first reading approval to an ordinance transferring \$143,100 from the Fund balance to the General Fund to reimburse for the purchase of Local Option Sales Tax software. The committee also recommended that municipalities within the county should be requested to contribute their share on a pro-rata basis. The vote in favor of the motion was unanimous.
- I. Allocation of \$10,000 in Unallocated HTAX Funds to City-Center Partnership for International Downtown Association Spring Conference Sponsorship** – The committee forwarded this item to the full Council with the recommendation not to approve the request.

## **II. ITEMS FOR INFORMATION / DISCUSSION**

- A. Demographic Pay Information** - The committee deferred this item to the March 28, 2006 A&F Committee meeting.

### **III. ITEMS PENDING ANALYSIS**

**A. Business Service Center Ordinance** – This item is pending further analysis.

#### **Adjournment**

Staffed by Joe Cronin