



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Kelvin Washington
District 10

Greg Pearce
District 6

Joyce Dickerson, Chair
District 2

Kit Smith
District 5

Val Hutchinson
District 9

Tuesday, April 27, 2010
6:00 PM

Report of Actions

CALL TO ORDER

Joyce Dickerson called the meeting to order.

APPROVAL OF MINUTES

1. Regular Session: March 23, 2010 – The minutes of the March 23, 2010 committee were approved as submitted.

ADOPTION OF AGENDA

The agenda was adopted as amended. The Laurelwood Plantation Historic Preservation item was moved from the Development and Services committee to the Administration and Finance committee.

ITEMS FOR ACTION

- Consent** 2. Laurelwood Plantation Historic Preservation Acquisition – The committee recommended that Council approve the request of acquisition of Laurelwood Plantation on 28 acres owned by Sarah Marye family in partnership with Palmetto Trust and Conservation Commission. The committee directed staff to provide Legal with information regarding the partnership so that an assessment can be made of what Council's obligations are under the agreement. The vote in favor was unanimous.
- Consent** 3. Richland County Library: USDA Grant Request-Eastover Branch - The committee forwarded this item to Council without a recommendation. The vote in favor was unanimous.
- Consent** 3. Transportation Enhancement Grant for Woodrow Wilson Home - The committee

recommended that Council approve the request to partner with Historic Columbia and accept Transportation Enhancement Funds, if awarded, for the Woodrow Wilson Family Home. The vote in favor was unanimous.

- Consent** 4. Request for Contract Award for Parking Garage Repairs - The committee recommended that Council allow the Procurement Director and Support Services Department to move forward with negotiations and award the contract to complete the designed and bid scope of work to stop water intrusion into the parking garage structure. The vote in favor was unanimous.
- Consent** 5. Victim's Assistance Fund-Budget Amendment - The committee forwarded this item to Council without a recommendation. The committee requested that Sheriff Department staff appear before Council to further explain this request. The vote in favor was unanimous.
- Consent** 6. Job performance plan for the Clerk of Council position - The committee recommended that Council forward this item to the Evaluation Committee. The vote in favor was unanimous.
- Consent** 7. Replacement of Damaged RCSD Vehicles - The committee forwarded this item to Council without a recommendation. The committee provided the County Administrator flexibility to adjust the numbers prior to presenting this item to Council. The vote in favor was unanimous.
- Consent** 8. Business Services Center – Records Retention Schedule - The committee recommended that Council approve the record retention schedule as described. The vote in favor was unanimous.
- Consent** 9. Approval of the Exercise of an Option to Renew a Contract with Palmetto Posting, Inc. - The committee recommended that Council approve the request of the Treasurer/Tax Collector to exercise the option to renew the contract with Palmetto Posting through the 2010 tax sale. The committee requested a copy of item 9 from last year's contract (as referenced in the request of action) be part of the information provided to Council. The vote in favor was unanimous.
- Consent** 10. Budget Amendment – Risk Management - The committee recommended that Council approve the budget amendment with funding to come from the General Fund fund balance. The vote in favor was unanimous.
- Consent** 11. Emergency Services Purchase Orders and Contract Approvals for FY 2010-11 - The committee recommended that Council approve the purchase orders and contracts for the services, contingent on the 2010-2011 budget. The vote in favor was unanimous.
12. Pursue properties associated with Caughman Creek using Hospitality Tax funds – The committee voted to keep this item in committee pending staff exploring all available options and reporting all options back to committee. The vote in favor was unanimous.

- Consent** 13. Transfer funds allocated for SC Gospel Fest to Administrator to be distributed as per County Rules - The committee voted to send this item to Council with the recommendation that the County Attorney review the MOU from 2008-2009 to see if there are any violations to the MOU and report the results of his review to Council. The vote in favor was unanimous.
- Consent** 14. Eastover Sewer Plant Update - The committee forwarded this item to Council without a recommendation. The vote in favor was unanimous.
- Consent** 15. Jail Intervention Program - The committee voted to move this from an item for discussion/information to an action item. The vote in favor was unanimous. The committee recommended that Council support the establishment of a Jail Intervention Program. The vote in favor was unanimous.

ITEMS FOR DISCUSSION / INFORMATION

16. Administrator to provide necessary information to enter into Mutual Aid agreements for Fire and EMS with neighboring Counties and Municipalities where there are no current agreements - The committee received this item as information.
17. County Council to provide funding in the FY 2010-11 budget for the Midlands Housing Alliance - The committee recommended that Council review this item as part of the budget process. The vote in favor was unanimous.

Staffed by Randy Cherry