



RICHLAND COUNTY COUNCIL

ADMINISTRATION AND FINANCE COMMITTEE

Paul Livingston
District 4

Greg Pearce
District 6

Kit Smith, Chair
District 5

Mike Montgomery
District 8

Damon Jeter
District 3

Tuesday, September 25, 2007
6:00 PM

Report of Actions

CALL TO ORDER – Kit Smith called the meeting to order.

APPROVAL OF MINUTES – The minutes of the July 24, 2007 meeting were approved as submitted.

ADOPTION OF AGENDA – The agenda was adopted as published.

I. ITEMS FOR ACTION

Consent A. Request to negotiate a contract with Wachovia insurance services to assist Richland County in an RFP for employee health insurance and supplemental products – The committee voted to forward this item to Council with a recommendation to approve. The vote in favor was unanimous.

Consent B. Request to advertise, publish and solicit a Request for Qualifications (RFQ) from qualified law firms, companies or attorneys to assist the County with outside legal counsel services – The committee voted to forward this item to Council with a recommendation to approve. The vote in favor was unanimous. The committee also directed the county administrator and county attorney to develop a standard legal services policy and bring it back to the A&F Committee in October for consideration. The vote in favor was unanimous.

Consent C. An ordinance establishing policies and procedures to be followed in connection with conduit financings – The committee voted to forward this item to Council with a recommendation to give first reading approval to the ordinance. The vote in favor was unanimous.

Consent D. Resolution authorizing a Notice to Levy and Collect general obligation bonds not to

exceed \$5,000,000 for the purchase of vehicles for use by the Sheriff's Department for fiscal year 2007-2008, construction of a public safety facility, and a portion of the design procurement, design, construction procurement and construction of the expanding of the City of Columbia Animal Shelter Facilities – The committee voted to forward this item to Council with a recommendation to approve. The vote in favor was unanimous.

- Consent** **1. Ordinance authorizing the issuance of not to exceed \$5,000,000 general obligation bonds to be used for the following purposes: purchase of land and constructing a public safety facility (\$1,600,000); purchase of vehicles for use by the Sheriff's Department for fiscal year 2007-2008 (\$2,000,000); and for the expansion of the City's Animal Shelter (\$1,400,000) – The committee recommended that council give first reading approval to the ordinance. The vote in favor was unanimous.**
- Consent** **E. Resolution authorizing a Notice to Levy and Collect for debt service on not to exceed \$6,975,000 general obligation bonds, the proceeds of which will be used for the payment of the outstanding Bond Anticipation Notes including accrued interest and issuance cost for the Innovista Project – The committee voted to forward this item to Council with a recommendation to approve. The vote in favor was unanimous.**
- Consent** **1. Ordinance authorizing the issuance of not to exceed \$6,975,000 general obligation bonds or bond anticipation notes for the payment of the outstanding Bond Anticipation Note issued for the Innovista Project – The committee recommended that council give first reading approval to the ordinance. The vote in favor was unanimous.**
- Consent** **F. Register of Deeds: Request for approval of Historical Records Regrant Program (SC SHRAB) to improve the quality of pre-1959 microfilm of Deeds (No personnel, in-kind match of \$2,695) – The committee voted to forward this item to Council without a recommendation to accept the grant. The vote in favor was unanimous.**
- Consent** **G. Sheriff Department: Request to approve an Office of Violence Against Women Training & Technical Assistance grant (No match, no personnel) – The committee voted to forward this item to Council without a recommendation to accept the grant. The vote in favor was unanimous.**
- Deferred** **H. Sheriff Department: Request to approve a Financial Crimes Victims Assistance Program grant (Personnel required, no match) – The committee voted to defer this item until October for additional information and clarification.**
- Deferred** **I. Request for Funding: Palmetto Center for Advocacy (\$50,000) – The committee voted to defer this item until October.**
- J. Request for Funding: Benedict College / 2007 Pioneer Bowl (\$25,000) – The committee voted to forward this item to Council with a recommendation to fund the**

request from unallocated hospitality tax (county promotions) funds. The vote was in favor.

- Consent** **K. Ordinance amending the fiscal year 2007-08 budget ordinance to unappropriate undesignated hospitality tax funds in the budget ordinance to reflect a decrease in available funds** – The committee voted to forward this item to Council with a recommendation to give first reading approval to the ordinance. The vote in favor was unanimous.
- L. Ordinance amending the fiscal year 2007-08 general fund annual budget to increase the Auditor’s Office budget by one hundred ten thousand nine hundred thirty (\$110,930). This includes funding two additional full-time staff positions for a senior revenue analyst and administrative assistant** – The committee voted to forward this item to Council without a recommendation. **(This item will appear on the council agenda as a second reading item.)**
- Held in A&F** **M. Resolution authorizing a policy on municipal incorporations** – The committee voted to hold this item in committee for the purpose of holding a work session.
- Consent** **N. Animal Care Bond Ordinance** – The committee voted by unanimous consent to move this item from the discussion agenda to the action agenda. The committee voted to send a bond ordinance (title only) for the building of a no-kill animal shelter with Lexington County to the full council with a recommendation to give first reading approval. The vote in favor was unanimous.

II. ITEMS FOR DISCUSSION / INFORMATION

There were no items for discussion / information.

Adjournment

Staffed by Joe Cronin