

# RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE

Kit Smith, Chair    Mike Montgomery    Paul Livingston    Joseph McEachern    Valerie Hutchinson  
District 5            District 8            District 4            District 7            District 9

*Tuesday, November 28, 2006  
6:00 PM*

## Report of Actions

**CALL TO ORDER** – Kit Smith called the meeting to order.

**APPROVAL OF MINUTES** – The minutes of the October 24, 2006 meeting were approved as submitted.

**ADOPTION OF AGENDA** – Item 1-J was added to the agenda by unanimous consent. The agenda was adopted as amended.

### I. ITEMS FOR ACTION

**A. Assessor’s Office: Budget Amendment to Increase the Starting Salary for the Vacant Appraiser I Position and Funding for an Additional Appraiser I Position** – The committee voted to forward this item to Council without recommendation.

**Consent**    **B. Approval of Homeless Management Information Systems (HMIS) Grants** – The committee voted to forward this item to Council with a recommendation to approve the grants, and to fund the match with CDBG funds. The vote in favor was unanimous.

**Consent**    **C. Farmers’ Market Independent Construction Manager** – The committee recommended that Council approve the request to enter into negotiations with Wilbur Smith Associates to act as an independent construction manager on behalf of Richland County for the construction phase of the County’s wholesale portion of the South Carolina State Farmers’ Market project. The vote in favor was unanimous.

**Consent**    **D. Public Hearing and Resolution in Support of JEDA Bond Issue for Palmetto Health Alliance** – The committee voted to send this item to Council with a recommendation to approve the resolution. The vote in favor was unanimous.

- Consent**      **E. Industrial Park Account: Budget Amendment (\$50,000)** – The committee voted to send this item to Council with a recommendation to approve a budget amendment in the amount of \$50,000. The vote in favor was unanimous.
- Consent**      **F. Software Purchase for Human Resources/Finance Departments** – The committee recommended that Council permit staff to enter into negotiations with Sungard Bi-Tech for the purchase of a software system. The vote in favor was unanimous.
- Consent**      **G. Microsoft Licensing** – The committee recommended that Council approve an extension to the “Software Assurance” purchase on the Microsoft Enterprise Agreement for licenses owned by the County. The vote in favor was unanimous.
- Consent**      **H. Funding for Columbia City Ballet (\$5,000)** – The committee recommended that Council deny the Columbia City Ballet’s request for \$5,000 in funding. The vote in favor of the motion was unanimous.
- I. Funding for All-American Community Idol / Columbia Festival for the Arts (\$159,000)** – The committee voted to forward this item to Council without recommendation.
- Consent**      **J. Recreation Complex in Northern Richland County (Hospitality Tax Ordinance prescribed project): Task 2** – The committee voted to refer this item to a committee work session on December 5, 2006 at 4:00 PM. The committee also requested that a spot be held on the December 5 regular Council meeting agenda for a report on this item.

## **II. ITEMS FOR INFORMATION / DISCUSSION**

- A. Update on Personnel Policies and Procedures** – Mr. Pope informed members of the committee that this item would be discussed in greater detail during the upcoming Council retreat.
- B. Adoption of Financial Plan** – Mr. Pope informed members of the committee that this item will soon be brought back to committee for action.
- C. Recreation Items** – The committee recommended that staff refer to the recreation commission provisos adopted as part of the FY 2006-07 budget. Once the requirements of those provisos have been satisfied, staff will schedule a work session to discuss countywide parks and recreation issues, including, but not limited to, the recreation bond and Bible Way Foundation property.

### **1. Recreation Bond (\$26,000,000)**

### **2. Bible Way Foundation / Recreation Commission Property**

**Consent**      **D. December A&F Committee Meeting Date** – The committee recommended that no A&F Committee meeting be held in the month of December, and to permit any time-sensitive items to go directly to the first Council meeting agenda in the month of January 2007. All other committee items will be forwarded to the January 27 meeting of the A&F Committee.

### **III. ITEMS PENDING ANALYSIS**

There were no items pending analysis.

### **Adjournment**

Staffed by Joe Cronin