

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS
REGULAR SESSION COUNCIL MEETING
February 3, 2009
6:00 PM**

Call to Order: Livingston

Invocation: Hutchinson

Pledge of Allegiance: Hutchinson

Citizens' Input: No one spoke.

Approval of Minutes

Special Called: January 22, 2009: Approved as presented.

Zoning Public Hearing: January 27, 2009: Approved as presented.

Adoption of Agenda: The agenda was adopted as amended.

Report of the County Attorney for Executive Session Items

- a. **Economic Development Committee Items** (None)
- b. **CMRTA Proposed MOU**
- c. **Personnel Matter** (Withdrawn)

Report of the County Administrator

- a. **Airport Manager Status Update:** Mr. Pope stated that we are awaiting a response from Columbia Metro, and that Council will be informed once information is received. **ACTION: ADMINISTRATION**
- b. **Rowing Club MOU:** Mr. Pope stated that this item was emailed out to Council on February 17, and that he is responding to Mr. Malinowski's 14 questions regarding this document. **ACTION: ADMINISTRATION**

- c. **Economic Development Strategic Plan Update:** Mr. Pope stated that the County hosted its Large Stakeholder Group meeting last Wednesday at the Midlands Technical College Enterprise Campus. We had approximately 50 individuals attend this meeting. The attendees provided us with more recommendations for consideration for our Economic Development strategic plan. The input from last Wednesday's meeting will be compiled and included in the draft Economic Development Strategic Plan, which will be coming to the Economic Development Committee for review in March, and to full Council review and adoption shortly thereafter. **ACTION: ADMINISTRATION**
- d. **Strategic Plan Half-Day Mini Retreat:** Motion Period
- e. **Comprehensive Plan Update:** Mr. Pope stated that five community meetings had been planned for the 5 Planning Areas. After these meetings, the Plan would go back to the Planning Commission, and afterwards, more community meetings would be held. **ACTION: ADMINISTRATION, PLANNING**

Report of the Clerk of Council

- a. **Agenda Software Update:** Mr. Dale Welch gave a brief status update. A written report will be provided February 17, 2009. **ACTION: CLERK OF COUNCIL, INFORMATION TECHNOLOGY**
- b. **NACO 2009 Legislative Conference:** March 6 – 11, Washington, D.C.
- c. **Rural Summit:** February 22 – 24, Clemson, Madren Center
- d. **Councilwoman Devine's email re: Together We Can Read, March 19**

Report of the Chairman

- a. **Personnel Matter:** Withdrawn.

Public Hearing Items: 1b, 1c, 9. No one spoke for items 1b and 9. 7 people spoke regarding item 1c.

Approval of Consent Items: ~~2b~~, 2c, 2d, 2e, 2f, 3a, 3b, 3c, 4b, 4c, ~~4d, 4e~~ Stricken items were removed from the Consent Agenda. The remaining Consent items were approved.

1. Third Reading Items

- a. **Alternative Dirt Road Paving Program / Ordinance to Permit Adoption of Countywide Dirt Road Paving Program Standards:** This item was deferred to the February 17, 2009 Council Meeting. **ACTION:**

**ADMINISTRATION, PUBLIC WORKS, LEGAL, CLERK OF COUNCIL
ACTION: ADMINISTRATION, PUBLIC WORKS, LEGAL, CLERK OF COUNCIL**

- b. **An Ordinance Amending the Execution and Delivery of a Fee in Lieu of Tax Agreement Between Richland County, South Carolina, and Project Loop [Spirax Sarco]; and Other Matters Relating Thereto Including, Without Limitation, Payment of a Fee In Lieu of Taxes [PUBLIC HEARING]:** Council gave third reading to the ordinance. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL, AUDITOR'S OFFICE, TREASURER'S OFFICE**

 - c. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 12, Garbage, Trash, and Refuse; Article II, Collection and Disposal; Section 12 – 16, Yard Trash and Other Household Articles:** This item was deferred to allow public input. Citizens and Council are to forward concerns to the Administrator as soon as possible. “Grass clippings” is to be included in the ordinance. Staff is to bring the item back to Council when it is ready for third reading. **ACTION: ADMINISTRATION, PLANNING, PUBLIC WORKS, LEGAL, CLERK OF COUNCIL**
2. **Second Reading Items**
- a. **08-39MA; Martha Crawford; RU to OI (3 Acres); Child Care Facility; 17800-03-30 & 31; 1235 Trading Post Road:** This item was deferred. Ms. Dickerson stated that she prefers this ordinance go forward after item 2b receives third reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**

 - b. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; so as to permit “Day Care, Adult, Home Occupation (5 or fewer)”;** “Day Care Centers, Adult”; “Day Care, Child, Family Day Care, Home Occupation (5 or fewer)”; and “Day Care Centers, Child, License Centers”; in Various Zoning Districts with Special Requirements [CONSENT]: The ordinance received second reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**

 - c. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article VII, General Development, Site, and Performance Standards; Section 26-186, Green Code Standards; Subsection (H), Development Standards; Paragraph (1); so as to reduce the minimum required subdivision size to two acres**

[CONSENT]: The ordinance received second reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**

- d. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article V, Zoning Districts and District Standards; Section 26-83, Establishment of Zoning Districts; Subsection (E), Neighborhood Master Plan Overlay Districts; so as to establish a district entitled “DBWP Decker Boulevard / Woodfield Park Redevelopment Overlay District”** [CONSENT]: The ordinance received second reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**
 - e. **An Ordinance Allowing Owners (or their agents) of certain parcels of land within the Decker Boulevard / Woodfield Park Area of Richland County, South Carolina, to make application for the use of the development standards of the “DBWP Decker Boulevard / Woodfield Park Neighborhood Redevelopment Overlay District”** [CONSENT]: The ordinance received second reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**
 - f. **An Ordinance amending the Imagine Richland 2020 Comprehensive Plan, adopted on May 3, 1999, by incorporating the “Candlewood Neighborhood Master Plan” into the northeast planning area** [CONSENT]: The ordinance received second reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**
3. **Report of Development and Services Committee**
- a. **Request to accept a conservation easement from Mr. Kenneth Clark to protect 18 acres in northwest Richland County near the Broad River and I-20** [CONSENT]: The conservation easement was accepted. **ACTION: CONSERVATION COMMISSION, LEGAL, CLERK OF COUNCIL, BUDGET, FINANCE**
 - b. **Request to accept a conservation easement from Mr. Ralph Pearson to protect 7 acres in northwest Richland County near the Broad River off Wash Lever Road** [CONSENT]: The conservation easement was accepted. **ACTION: CONSERVATION COMMISSION, LEGAL, CLERK OF COUNCIL, BUDGET, FINANCE**
 - c. **An Ordinance Authorizing a quit-claim deed to Community Assistance Provider, Inc., for a certain parcel of land on the south side of Sugar Hill** [CONSENT]: The ordinance received first reading. **ACTION: COMMUNITY DEVELOPMENT, LEGAL, CLERK OF COUNCIL**

4. **Report of Administration and Finance Committee**

- a. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article I, in general; Section 16-19, Appeals; and Section 16-22, Penalties; so as to amend the appeals process:** This item was deferred to the February 17, 2009 meeting. Mr. Pope stated that he had emailed Council information from Mullen Taylor. **ACTION: ADMINISTRATION, BUSINESS SERVICE CENTER, LEGAL, CLERK OF COUNCIL, BUDGET, FINANCE**
- b. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article I, in general; and Article II, Administration [CONSENT]:** The ordinance received first reading. **ACTION: BUILDING SERVICES, LEGAL, CLERK OF COUNCIL**
- c. **Request to approve an amendment to the lease agreement between Richland County and Palmetto Health Alliance [CONSENT]:** The amendment was approved. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL, BUDGET, FINANCE**
- d. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 1, General Provisions, so as to add a new section regulating the naming of buildings [CONSENT]:** The ordinance received first reading, with the following amendment: Chapter 1, Sec. 5-15. Naming of Buildings. (c) (1) Appropriate persons likely to be interested in the name of the park facility shall be contacted”. **ACTION: BUILDING SERVICES, LEGAL, CLERK OF COUNCIL**
- e. **Budget Amendment (\$84,877) to cover a deficit for overtime, part-time employment, and operating expenses in the Board of Voter Registration Department [CONSENT]:** The ordinance received first reading. A full accounting of these expenditures is to be sent to Council. **ACTION: BOARD OF VOTER REGISTRATION, BUDGET, FINANCE, ADMINISTRATION, CLERK OF COUNCIL, LEGAL**

5. **Report of the Economic Development Committee**

- a. **Policy Regarding Project Code Names and Public Hearings:** The policy was approved. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL**

6. **Report of Rules and Appointments Committee**
 - a. **Notification of Vacancies**
 - i. **Accommodations Tax Committee – 3**
 - ii. **Employee Grievance Committee – 2**
 - iii. **Hospitality Tax Committee – 2**These vacancies are to be advertised. **ACTION: CLERK OF COUNCIL**
 - b. **Notification of Appointments**
 - i. **Accommodations Tax Advisory Committee – 2:** Readvertise. **ACTION: CLERK OF COUNCIL**
 - ii. **Airport Commission – 3:** Dean was appointed. **ACTION: CLERK OF COUNCIL**
 - iii. **Board of Assessment Control – 1:** Readvertise. **ACTION: CLERK OF COUNCIL**
 - iv. **Planning Commission – 2:** Cairns and Gilchrist were appointed. **ACTION: CLERK OF COUNCIL**
 - v. **Township Board Auditorium – 1:** Sapp was appointed. **ACTION: CLERK OF COUNCIL**
 - c. **Rule Changes**
 - i. **Council Individual Discretionary Accounts:** Remains in Committee, and will be forwarded to the February 17, 2009 Council meeting. **ACTION: CLERK OF COUNCIL**
 - ii. **Revised Application Form:** Remains in Committee. **ACTION: CLERK OF COUNCIL**
 - iii. **Electronic Participation:** Remains in Committee. **ACTION: CLERK OF COUNCIL**
7. **Budget Calendar:** The Millage Presentations were cancelled. **ACTION: ADMINISTRATION, BUDGET, FINANCE, CLERK OF COUNCIL**
8. **Rowing Club MOU:** This item was deferred to the February 17, 2009 Council meeting. Mr. Pope is responding to Mr. Malinowski's 14 questions regarding this item. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, LEGAL**
9. **Richland County Strategic Plan:** This item is tentatively scheduled for approval in March. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
10. **Citizens' Input:** Four people spoke.

11. Executive Session

- a. **CMRTA Proposed MOU:** Council authorized staff to proceed with negotiations with the City once they are ready to proceed. The document presented during Executive Session is to be used in these discussions.
ACTION: ADMINISTRATION, LEGAL, FINANCE, BUDGET

12. Motion Period

- a. **Recycling Resolution:** Mr. Jackson forwarded this item to the D&S Committee. **ACTION: ADMINISTRATION**
- b. **Strategic Planning Work Session:** February 24, 2009 at 3:00pm.
ACTION: ADMINISTRATION, CLERK OF COUNCIL
- c. **Rules Committee:** Ms. Kennedy forwarded to the Rules and Appointments Committee the issue of the number of appointments on commissions, committees, boards, etc. per district. **ACTION: CLERK OF COUNCIL**
- d. **EDC Update:** Mr. Pearce informed Council that Dr. Pastides and John Parks gave an update on Innovista during the EDC meeting, and if Council wanted to see the presentation, it could be arranged.
- e. **Richland Memorial Hospital Board of Trustees:** Mr. Malinowski said that Mr. Schwab was resigning from the Board, and that a new member needed to be appointed. This item was forwarded to the Rules and Appointments Committee. **ACTION: CLERK OF COUNCIL**
- f. **Jail Intervention Program:** Mr. Jackson forwarded the issue of a Jail Intervention Program to the D&S Committee. **ACTION: ADMINISTRATION**
- g. **Landfill Settlement:** Mr. Jackson forwarded amended verbiage regarding the Northeast Sanitary Landfill settlement to the A&F Committee.
ACTION: ADMINISTRATION

13. Adjournment: Council adjourned at 8:54 pm.