

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS
REGULAR SESSION COUNCIL MEETING
October 16, 2007
6:00 PM**

Call to Order: McEachern

Invocation: Jackson

Pledge of Allegiance: Jackson

Presentations:

- 1. Mr. Kyle Michel, Engenuity Update:** Mr. Michel introduced Neil McLean, who gave an update on Engenuity.
- 2. Resolution Honoring Act of Heroism:** Ms. Scott presented Coroner Watts with a resolution honoring his heroism in the apprehension of a robbery suspect.

Citizens' Input: No one spoke.

Approval of Minutes

Regular Session: October 2, 2007

The portion regarding FY 2007 – 2008 Millage Ordinance was reconsidered. The minutes were adopted with the notation.

Adoption of the Agenda: The agenda was adopted as amended. The following item was added for Executive Session: TIF Update. The FY 2007 – 2008 Millage Ordinance item was placed on the agenda for action as item 1j. 1d was added to the Consent listing.

Report of the County Attorney for Executive Session Items

- a. **Northeast Sanitary Landfill vs. Richland County**
- b. **Farmers' Market Update**
- c. **Riverside Contract**
- d. **Internal Audit Committee Report**
- e. **TIF Update**

Report of the County Administrator

- a. **Introduction of Joseph Kocy:** Mr. Pope introduced Joseph Kocy, the new Planning / Development Services Director.
- b. **Employee Farwell:** Mr. Pope gave a fond farewell to Sherry Wright-Moore, and thanked her for her hard work and dedication to the County.

Report of the Clerk of Council:

- a. **Dinner with Lexington County, October 18th at 7:00 pm (Updated Directions:** Ms. Finch reminded Council of the upcoming dinner, and said she had directions available.
- b. **Annual Palmetto Health Update, November 20th at Noon:** Ms. Finch stated that the date had been set for the Annual Palmetto Health Update Luncheon.
- c. **Agenda Software Update:** Training will take place October 31 from 1:00 – 2:45 and 3:00 – 5:00. Council members will need to sign up for a training session. **ACTION: CLERK OF COUNCIL**
- d. **Midlands Tech Oyster Roast:** Ms. Finch stated that the MTC Oyster Roast has been rescheduled for October 30th.
- e. **Retreat Locations:** Ms. Finch reviewed potential 2008 Retreat locations with Council.

Report of the Chairman:

- a. **Deferred Public Hearing Item:** Mr. McEachern stated that the Clerk's Office advertised for a public hearing for this meeting for the following item: **Ordinance Amending the Fiscal Year 2007 – 2008 General Fund Annual Budget to Increase the Auditor's Office Budget by One Hundred Ten Thousand Nine Hundred Thirty (\$110,930). This Includes Funding Two Analysts and an Administrative Assistant.** However, this item was deferred at the 10/2 Council meeting. A public hearing will be held after the completion of the Auditor's program audit. **ACTION: CLERK OF COUNCIL**

Open / Close Public Hearings: 1a, 1b, 1c. No one spoke.

Approval of Consent Items: The following consent items were approved: 1a, 1c, 1d, 1e, 1f, 1g, 1h, 1i, 2a, 2b, and 2c. Item 1b was removed from the consent agenda.

1. Third Reading Items

- a. **A Budget Ordinance to Create Positions: Sheriff's Department Request for DNA Grant [PUBLIC HEARING] [CONSENT]:** Council gave third reading to the budget ordinance. **ACTION: LEGAL,**

BUDGET, FINANCE, SHERIFF'S DEPARTMENT, HUMAN RESOURCES, CLERK OF COUNCIL

- b. A Budget Ordinance Amending the FY 07 – 08 Victims Assistance Budget to Fund the Deficit in the Amount of \$628,750 [PUBLIC HEARING]:** Council gave third reading to the budget ordinance. **ACTION: LEGAL, BUDGET, FINANCE, SHERIFF'S DEPARTMENT, DETENTION CENTER**
- c. A Budget Ordinance to Increase the Administration Fee from \$5.00 per Hour to \$10.00 per Hour for the Victims Assistance Program [PUBLIC HEARING] [CONSENT]:** Council gave third reading to the budget ordinance. **ACTION: LEGAL, BUDGET, FINANCE, SHERIFF'S DEPARTMENT**
- d. 07-41MA; Jonathan Holley; Eternal Garden; RU to GC (13.29 acres); Cemetery; 19100-04-37(p); Behind 8132 Garners Ferry Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designations from RU to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- e. 07-42MA; Red Gate Farms II; RU to PDD (71.41 acres); Commercial / Residential; 12700-01-21 & 15100-01-04(p); Syrup Mill Road & Blythewood Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designations from RU to PDD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- f. 07-45MA; South Capital Group; RU to RM-HD (6.21 acres); Multi-Family Residential; 17016-03-03; Dawson Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designations from RU to RM-HD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- g. 07-46MA; Billy Stanick; RU to GC (2.84 acres); Warehouse for Existing Business; 01511-02 & 09 [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designations from RU to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- h. 07-48MA; Cheryse Jordan; OI to GC (.67 acres); General Commercial Use; 02505-03-04 & 07; 1770 Dutch Fork Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designations from OI to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**

- i. **07-51MA; Hurricane Construction; RU to RS-MD (8.34 acres); Single Family Residential; 05200-03-18 & 05200-03-60; Hollingshed Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designations from RU to RS-MD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**

- j. **FY 2007 – 2008 Millage Ordinance:** This item was a reconsideration of the October 2, 2007 Council Minutes. After discussion, Council adopted the adjusted millage rate from second reading, which sets the general fund mill rate at 46.4 and would not include the use of any carry over from fund balance. The Chairman is also to appoint a committee to review the fund balance policy prior to the FY 08 budget process. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, AUDITOR'S OFFICE, TREASURER'S OFFICE, ASSESSOR'S OFFICE**

2. Second Reading Items

- a. **An Ordinance Establishing Policies and Procedures to be Followed in Connection with Conduit Financings [CONSENT]:** Council gave second reading to the ordinance. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, CLERK OF COUNCIL**

- b. **Ordinance Authorizing the Issuance of Not to Exceed \$5,000,000 General Obligation Bonds to be Used for the Following Purposes: Purchase of Land and Constructing a Public Safety Facility (\$1,600,000); Purchase of Vehicles for Use by the Sheriff's Department for Fiscal Year 2007 – 2008 (\$2,000,000); and for the Expansion of the City's Animal Shelter (\$1,400,000) [CONSENT]:** Council gave second reading to the ordinance. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, PROCUREMENT, SHERIFF'S DEPARTMENT, ANIMAL CARE, AUDITOR'S OFFICE, TREASURER'S OFFICE, INFORMATION TECHNOLOGY, CLERK OF COUNCIL**

- c. **Ordinance Authorizing the Issuance of Not to Exceed \$6,975,000 General Obligation Bonds, the Proceeds of Which Will Be Used for the Payment of the Outstanding Bond Anticipation Notes Including Accrued Interest and Issuance Costs for the Innovista Project [CONSENT]:** Council gave second reading to the ordinance. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, AUDITOR'S OFFICE, TREASURER'S OFFICE, CLERK OF COUNCIL**

- d. **Animal Care Bond Ordinance:** Council gave second reading to a bond ordinance for the construction of a no-kill animal shelter with Lexington County. This item is to be held for third reading consideration until the MOU with Lexington County is completed. The MOU will appear on the

November A&F Committee agenda. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL, ANIMAL CARE, PROCUREMENT, INFORMATION TECHNOLOGY**

3. Report of the Rules and Appointments Committee

a. Notification of Vacancies on Boards, Commissions, and Committees

- 1. Airport Commission – 3:** These vacancies are to be advertised. **ACTION: CLERK OF COUNCIL**
- 2. Board of Assessment Appeals – 1:** This vacancy is to be advertised. **ACTION: CLERK OF COUNCIL**
- 3. Building Codes Board of Adjustments and Appeals – 1:** This vacancy is to be advertised. **ACTION: CLERK OF COUNCIL**

b. Notification of Appointments to Boards, Commissions, and Committees

- 1. Accommodations Tax Advisory Committee – 1:** John Whitehead withdrew his application. The vacancy is to be readvertised. **ACTION: CLERK OF COUNCIL**
- 2. Business Service Center Appeals Board - 5:** These vacancies are to be readvertised. The Clerk's Office is to forward the board criteria / qualifications to Council members. **ACTION: CLERK OF COUNCIL, BUSINESS SERVICE CENTER**
- 3. Employee Grievance Committee – 2:** These vacancies are to be readvertised. **ACTION: CLERK OF COUNCIL**
- 4. Music Festival Board – 1:** Debora Lloyd was appointed to the Music Festival Board. **ACTION: CLERK OF COUNCIL**
- 5. Township Auditorium Board – 2:** Jack Mills was appointed to the Music Festival Board. The remaining vacancy is to be readvertised. **ACTION: CLERK OF COUNCIL**

4. Report of Development and Services Committee (Deferred)

- a. Sanitary Sewer Main Extension Agreement for the Kingston Village Off-Site Gravity Sewer:** This item was deferred, and will appear on the November D&S Committee agenda. **ACTION: ADMINISTRATION, PLANNING, LEGAL, PUBLIC WORKS**

5. **Report of the Economic Development Committee**
 - a. **KIRCO MOU:** The item was approved as presented. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, PLANNING, PUBLIC WORKS, AUDITOR'S OFFICE, ASSESSOR'S OFFICE, TREASURER'S OFFICE**

6. **Approval of a Resolution Approving the 2007 Assessment Roll for the Village at Sandhill Improvement District:** The item was approved as submitted. The contact list is to be updated, per Council. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, AUDITOR'S OFFICE, ASSESSOR'S OFFICE, TREASURER'S OFFICE**

7. **Approval of Resolution to Appoint and Commission Audrey L. Hudson as a Code Enforcement Officer for the Proper Security, General Welfare, and Convenience of Richland County:** The resolution was approved. **ACTION: ANIMAL CARE**

8. **Citizen's Input:** No one spoke.

9. **Executive Session:**
 - a. **Northeast Sanitary Landfill vs. Richland County:** Council passed a motion directing the Chairman to create an ad hoc committee to consist of no more than five individuals to resolve the issue. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, LEGAL**
 - b. **Farmers' Market Update:** Received as information.
 - c. **Riverside Contract:** Received as information.
 - d. **Internal Audit Committee Report:** Deferred to the November 6, 2007 Council meeting. **ACTION: ADMINISTRATION**
 - e. **TIF Update:** Council directed staff to send a letter to Judge Harwell as discussed in Executive Session. **ACTION: ADMINISTRATION, LEGAL**

10. **Business License Fee Schedule:** Adopted as amended. "Sexual Oriented Businesses" is to be added to the Index. **ACTION: ADMINISTRATION, BUSINESS SERVICE CENTER, LEGAL**

11. **Motion Period:**
 - a. **Hutchinson: Forming a Task Force to Review the Land Development Code as it Pertains to Water Quality Issues:** This item is to be discussed at 2008 Retreat. **ACTION: ADMINISTRATION, PLANNING**
 - b. **Livingston: Amendment for the Solid Waste Management Plan:** No action was taken.

- c. **Jeter: Sunday Alcohol Sales:** Motion to allow Sunday retail sales of alcohol (beer and wine), and to forward the corresponding ordinance to the November A&F Committee meeting. Also, prepare item for the November 2008 ballot / referendum. **ACTION: ADMINISTRATION, LEGAL**
 - d. **Hutchinson: Cool Counties:** Requested a D&S Work Session on the Cool Counties Presentation. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
 - e. **Dickerson: Ashley Ridge Subdivision:** Requested an update on the Ashley Ridge Subdivision's roads, detention pond, etc. This item will be on the November D&S Committee agenda for information / discussion. **ACTION: ADMINISTRATION, PUBLIC WORKS**
 - f. **Smith: 2008 Council Retreat:** Recommended 2008 Council Retreat be held at the Madren Conference Center in Clemson, South Carolina January 31 – February 2, 2008. Council members are to forward to the Clerk's Office any conflicts by Thursday, October 18, 2007 at noon. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
 - g. **Finch: National Guard Tour:** Reminded Council that the tour bus will depart from the Administration Building at 10:00 am Thursday, October 18, and will return by 3:00 pm.
 - h. **Malinowski: Utilities (Specifically Water) Franchise Fee:** Based upon research completed by the Legal Department, Mr. Malinowski requested that this item appear on the November D&S Committee agenda for further action. **ACTION: ADMINISTRATION, LEGAL**
 - i. **Finch: Annual Palmetto Health Update:** Reminded Council that the date for the update was November 20th at noon.
 - j. **Finch: Agenda Software Update:** Reminded Council that training will take place October 31 from 1:00 – 2:45 and 3:00 – 5:00. Council members will need to sign up for a training session. Ms. Finch will send them an email reminding them of this. **ACTION: CLERK OF COUNCIL**
12. **Adjournment:** Council adjourned at 10:35 p.m.