

# **RICHLAND COUNTY**

## **TRANSPORTATION AD HOC COMMITTEE**

### **AGENDA**



**TUESDAY SEPTEMBER 26, 2023**

**4:00 PM**

**COUNCIL CHAMBERS**

# Richland County Council 2023



Derrek Pugh  
District 2



Jason Branham  
District 1



Gretchen Barron  
District 7



Yvonne McBride  
District 3



Allison Terracio  
District 5



Paul Livingston  
District 4



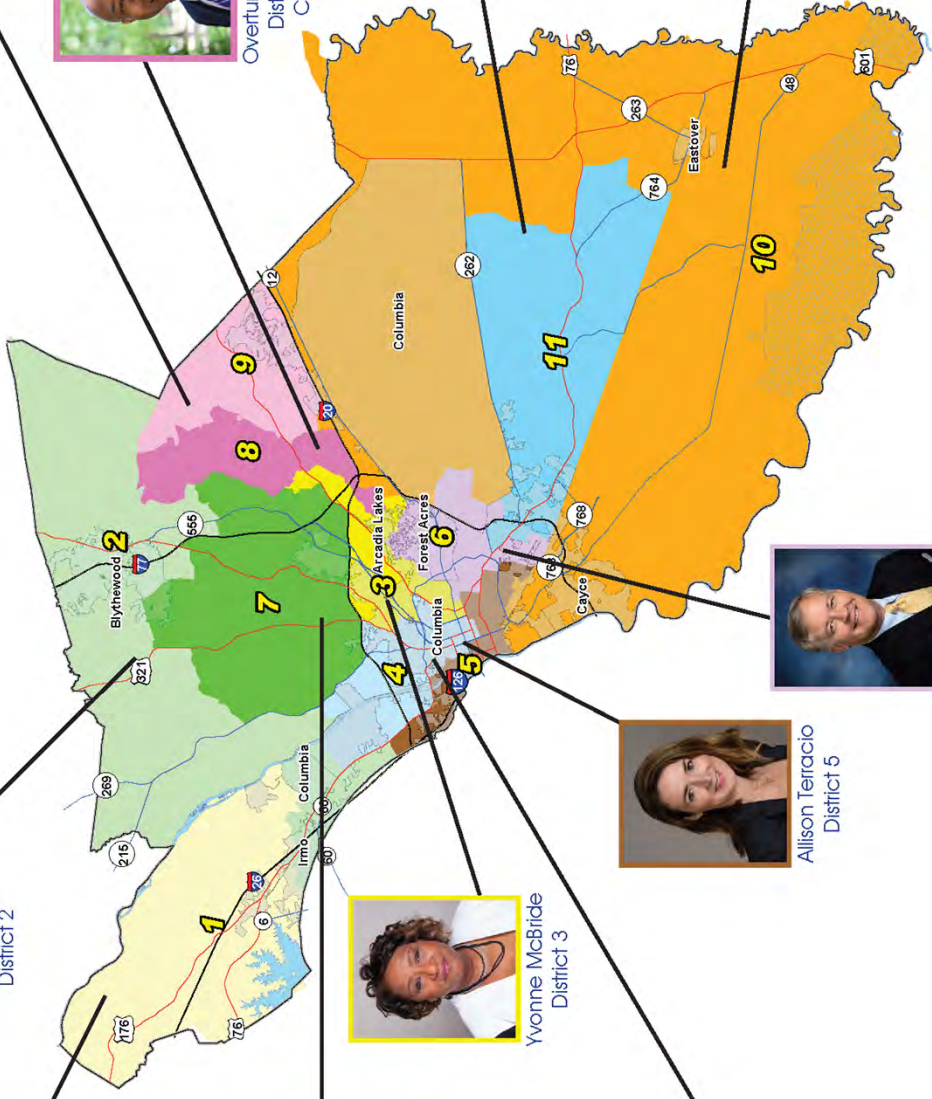
Overture Walker  
District 8  
Chair



Chakisse Newton  
District 11



Cheryl English  
District 10



Don Weaver  
District 6



**Richland County  
Transportation Ad Hoc Committee**

**AGENDA**

September 26, 2023 04:00 PM  
2020 Hampton Street, Columbia, SC 29204

The Honorable Jason Branham	The Honorable Paul Livingston	The Honorable Don Weaver	The Honorable Overture Walker, Chair	The Honorable Jessica Mackey
County Council District 1	County Council District 4	County Council District 6	County Council District 8	County Council District 9

- |           |  |                               |
|-----------|--|-------------------------------|
| <b>1.</b> | <b><u>CALL TO ORDER</u></b>  | The Honorable Overture Walker |
| <b>2.</b> | <b><u>APPROVAL OF MINUTES</u></b>  | The Honorable Overture Walker |
|           | a. June 27, 2023 <a href="#">[PAGE 5]</a>  |                               |
| <b>3.</b> | <b><u>ADOPTION OF AGENDA</u></b>   | The Honorable Overture Walker |
| <b>4.</b> | <b><u>ITEMS FOR ACTION</u></b>   | The Honorable Overture Walker |
|           | a. Excess Mitigation Bank Credit Sales Process <a href="#">[PAGES 6-8]</a>                       |                               |
|           | b. Transportation Facilities Plan <a href="#">[PAGES 9-11]</a>                                   |                               |
|           | c. Award of Construction - Alpine Road Resurfacing and Sidewalk<br><a href="#">[PAGES 12-16]</a> |                               |
| <b>5.</b> | <b><u>ADJOURNMENT</u></b>  | The Honorable Overture Walker |



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council  
Transportation Ad Hoc Committee  
**MINUTES**  
June 27, 2023 – 4:00 PM  
Council Chambers  
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Overture Walker, Chair; Jason Branham, Paul Livingston, Don Weaver, and Jessica Mackey

OTHERS PRESENT: Allison Terracio, Michelle Onley, Michael Maloney, Angela Weathersby, Anette Kirylo, Patrick Wright, Kyle Hosclaw, Leonardo Brown, and Nathaniel Miller

1. **CALL TO ORDER** - Chairman Overture Walker called the meeting to order at approximately 4:00 PM.
2. **APPROVAL OF MINUTES**
  - a. May 23, 2023 – Ms. Mackey moved to approve the minutes as distributed, seconded by Mr. Weaver.  
In Favor: Branham, Livingston, Weaver, Walker, and Mackey  
The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Mr. Weaver moved to adopt the agenda as published, seconded by Ms. Mackey.  
In Favor: Branham, Livingston, Weaver, Walker, and Mackey  
The vote in favor was unanimous.
4. **ITEM FOR ACTION**
  - a. Transportation Facility Needs Study – Mr. Michael Maloney, Public Works Director, stated staff's recommendation is to complete a request for proposal to determine the County-wide transportation needs. This would have a budget not to exceed \$300,000 and has been budgeted for. Now that the Transportation Penny has completed over 500 projects and over 100 bid sets, we want to see where we stand. He indicated it is important to address road degradation, dirt roads, road capacity, traffic volumes, traffic calming, access management, bicycle and pedestrian traffic, sidewalks and crosswalks, public transit, Traffic Demand Management, truck traffic, rail service, the airport, and complete streets. The expectation is to have a substantial completion of information by the end of the year and final documents by February 2024.  
  
Mr. Branham inquired how this relates to the Penny funds.  
  
Mr. Maloney responded this was in the Transportation Master Plan. This type of work was done to better understand the County's traffic and transportation system in 2008 and 2011.  
  
Mr. Weaver requested to include a discussion regarding an extension of the Penny on a future Transportation Ad Hoc agenda.  
  
Ms. Mackey made a motion to move forward to Council with a recommendation to issue a request for proposal (RFP) for a study to determine County-wide transportation needs, seconded by Mr. Weaver.  
In Favor: Branham, Livingston, Weaver, Walker, and Mackey  
  
The vote in favor was unanimous.
5. **ADJOURNMENT** – Mr. Livingston moved to adjourn the meeting, seconded by Ms. Mackey.  
In Favor: Branham, Livingston, Weaver, Walker, and Mackey  
The vote in favor was unanimous.  
The meeting adjourned at approximately 4:08 PM.

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



**Agenda Briefing**

<b>Prepared by:</b>	Quinton Epps	<b>Title:</b>	Division Manager
<b>Department:</b>	Community Planning & Development	<b>Division:</b>	Conservation
<b>Date Prepared:</b>	September 7, 2023	<b>Meeting Date:</b>	September 26, 2023
<b>Legal Review</b>	Elizabeth McLean via email	<b>Date:</b>	September 14, 2023
<b>Budget Review</b>	Abhijit Deshpande via email	<b>Date:</b>	September 19, 2023
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	September 12, 2023
<b>Approved for consideration:</b>	Assistant County Administrator	Aric A Jensen, AICP	
<b>Meeting/Committee</b>	Transportation Ad Hoc		
<b>Subject</b>	Excess Mitigation Bank Credit Sales Process		

**RECOMMENDED/REQUESTED ACTION:**

Staff recommends that excess mitigation credit sales be presented for approval through the Administrator's Nomination process instead of through the Transportation Committee.

Request for Council Reconsideration:  Yes

**FIDUCIARY:**

Are funds allocated in the department's current fiscal year budget?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If not, is a budget amendment necessary?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

**ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:**

The proceeds from the sale of any excess mitigation credits from the Transportation Penny Program must be allocated to the Transportation Penny Program fund.

*Applicable department/grant key and object codes:* 1233100000-461000

**OFFICE OF PROCUREMENT & CONTRACTING FEEDBACK:**

Not applicable.

**COUNTY ATTORNEY'S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:**

There are no legal concerns regarding this matter.

**REGULATORY COMPLIANCE:**

None applicable.

#### MOTION OF ORIGIN:

There is no associated Council motion of origin.

#### STRATEGIC & GENERATIVE DISCUSSION:

Mitigation bank credits are similar to commodities and can be created, owned, and sold through established statutory processes. Just like commodities, the value of a credit fluctuates based on market demand and availability, and, therefore, credit sellers must be able to respond to sales requests at market speeds to remain competitive. A typical market response would be to confirm availability of credits within 72 hours and to issue a commitment to terms within 1-2 weeks. Prior to the acquisition of the Bank by the County in March 2023, the County's partner, EcoCapital, could respond to offers within the industry standard time frame. Now that the County owns all of the credits, it is necessary to establish a new process that is market responsive. Details are below in the "Additional Comments" section.

The new process as proposed would grant the Administrator or his designee the authority to negotiate the sale of excess credits, and then to bring the sale terms to Council for approval through the existing Administrator's Nomination process. With the exception of the summer months, this would allow the County to respond to almost all requests within 2-3 weeks, which is reasonably similar to the prior practice and should be market competitive.

#### ASSOCIATED STRATEGIC GOAL, OBJECTIVE, AND INITIATIVE:

The Mill Creek Mitigation Bank (MCMB) has met and continues to meet portions of all six (6) of the Strategic Goals in the Strategic Planning Report for Richland County dated June 29, 2022 as outlined below:

1. Foster Good Governance – Objective 1.1: The MCMB began with realistic and achievable goals, a shared vision and agreement with county leadership, using metrics for accountability, in collaboration with other governments, and has been re-evaluated during our annual plans each year.
2. Invest in Economic Development – Objective 2.1: The MCMB helps to create high paying jobs through planned growth and strategic development projects by providing mitigation where needed to offset environmental impacts to water resources and restore, preserve and enhance our natural resources.
3. Commit to Fiscal Responsibility – Objective 3.1: The MCMB has been aligned with budget priorities by providing mitigation opportunities at a reduced cost to Richland County, bringing in funds from other sources, and promoting sustainable economic development in Richland County.
4. Plan for Growth through Inclusive and Equitable Infrastructure – Objective 5.1: The MCMB has been a model for interdepartmental coordination and plans to enable smart growth. It has provided positive outcomes for development along with the preservation of sensitive lands.
5. Achieve Positive Public Engagement – Objective 6.4: The MCMB has provided and continues to provide wetland and stream credits to many development projects in Richland County and other areas of the state achieving success stories for Richland County.

- 6. Establish Operational Excellence – Objective 7.5: The MCMB has met the original goals to provide mitigation credits for the Transportation Penny Program as well as other development projects and to preserve, restore and enhance sensitive lands in Richland County.

**ADDITIONAL COMMENTS FOR CONSIDERATION:**

Prior to March 2023, the County Transportation Penny Program owned some of the credits in the Mill Creek Mitigation Bank, but the Bank itself was owned by the EcoCapital Investment Group, which also owned a block of credits. As a result of Economic Development buying the Bank and its credits, Richland County now owns the Bank, the mitigation credits allocated to the Transportation Penny Program, and the credits allocated to the Economic Development Department for Project Connect.

The original credit sales process was administered by EcoCapital and allowed for purchase requests to be satisfied by County owned credits or by investor owned credits. Since the County had first right of refusal for every offer, almost all sales were satisfied by excess County owned credits. However, the County's two step Committee/Council approval process was not competitive with market expectations, and the credit investors would commit to a sale and then offer it to the County. If the County could not perform in a timely manner, then the investors would satisfy the agreement with their credits.

Now that the County owns all of the credits, there is no longer an investment group that can commit to purchase requests within a period of days, which puts the County at a competitive disadvantage. To overcome this disadvantage, County Administration recommends that Council approve a process that brings offers to purchase excess credits before Council by Administrator’s Nomination instead of by Committee. While this will not be as responsive as the previous process, it is substantially faster than the current Committee/Council process. Furthermore, since the Council has already determined these credits to be surplus, the only issue before the Council is the individual sale terms.

The current credit ledger for Penny Program mitigation credits is outlined below:

Credit Type	Released County Credits	County Credits Used or Sold	County Reserved Credits	Available (Excess) County Credits
Wetland	800.000	249.765	100.00	450.235
Stream	30,000.000	26,600.00	3,400.00	0.00

The proposed sale process is just for the sale of excess credits, as previously identified by the Transportation Committee and the full County Council, and as updated in every proposed sale agenda briefing.



**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



**Agenda Briefing**

<b>Prepared by:</b>	Michael Maloney, P.E.	<b>Title:</b>	Interim Director
<b>Department:</b>	Transportation	<b>Division:</b>	
<b>Date Prepared:</b>	September 5, 2023	<b>Meeting Date:</b>	September 26, 2023
<b>Legal Review</b>	Patrick Wright via email	<b>Date:</b>	September 20, 2023
<b>Budget Review</b>	Abhijit Deshpande via email	<b>Date:</b>	September 14, 2023
<b>Finance Review</b>	Stace Hamm via email	<b>Date:</b>	September 12, 2023
<b>Approved for consideration:</b>	Assistant County Administrator	John M. Thompson, Ph.D., MBA, CPM, SCCEM	
<b>Meeting/Committee</b>	Transportation Ad Hoc		
<b>Subject</b>	Transportation Facilities Plan		

**RECOMMENDED/REQUESTED ACTION:**

Staff recommend award of professional services to Stantec Consulting Services, Inc based on the qualifications of the team and proposal received in the amount of \$110,000, to include a contingency of 20% for a total approved amount of \$132,000.

Request for Council Reconsideration:  Yes

**FIDUCIARY:**

Are funds allocated in the department’s current fiscal year budget?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If not, is a budget amendment necessary?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

**ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:**

The budget has \$300,000 available for procurement of professional services.

*Applicable department/grant key and object codes:* key:13320304/530700

**OFFICE OF PROCUREMENT & CONTRACTING FEEDBACK:**

Request for Proposal (RFP) RC-590-P-24 "Transportation Penny Master Plan Engineering Firms" was issued on July 24, 2023; there was one (1) submission to the request. An evaluation team of three (3) reviewed the response. The recommendation is to award to Stantec.

**COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:**

There are no legal concerns regarding this matter.

**REGULATORY COMPLIANCE:**

None.

**MOTION OF ORIGIN:**

“Mr. Walker stated the committee recommended Council approve issuing a request for proposals (RFP) for a study to determine County-wide transportation needs. The Penny Program Countywide Fund will fund the work in an amount not to exceed \$300,000... The vote in favor was unanimous.”

Council Member	Recommendation of the Transportation Ad Hoc Committee
Meeting	Regular Session
Date	July 11, 2023

**STRATEGIC & GENERATIVE DISCUSSION:**

The results of the procurement process have yielded one team of highly qualified firms that have come together to provide the complete services requested.

Stantec Consulting Services is a large firm with a Columbia office that has strong qualifications in transportation planning and implementation projects throughout South Carolina. The project manager has 31 years of experience and is in the Columbia, SC office. They also provide a lead in stakeholder outreach with 25 years of experience. Besides being the teams lead, they will be managing the stakeholder outreach, the needs assessment, cost estimating, and the capital plan.

The team includes Foresight Communications for stakeholder outreach. Their expertise is critical in obtaining public input early in the process as a part of the needs analysis. Foresight Communications is a local firm and is a certified SLBE.

The team also includes CECS, a local firm in Columbia, SC. CECS is one of the Penny’s On-call Engineering Team members. They bring expertise in project cost estimating and will deliver their services into the project plan.

**ASSOCIATED STRATEGIC GOAL, OBJECTIVE, AND INITIATIVE:**

Per Objective 5.4 of the Richland County Strategic Plan, we will develop a community engagement plan to discuss projects with Council members, districts and out County partners.

Per Objective 4.3 of the RC Strategic Plan we will prepare a plan to identify the remaining or new deficiencies to make great transportation facilities.

**ADDITIONAL COMMENTS FOR CONSIDERATION:**

The Richland County Transportation Department requires a consultant to identify existing corridors and roadways requiring upgrade as well as roadway, intersection, bike and pedestrian facilities, and other accommodations for transit provision for the residents of Richland County and its cities and towns. This enhanced team will also capital plan these facility needs and their associated costs.

The project team will work collaboratively with Councilmembers and their districts to learn the needs of their constituents. Public input is critical to the plan, and residents of the County are invited to provide input during public involvement meetings to help identify transportation needs.

Prioritization and budgeting are the final steps in the process and will help to identify the costs to continue to improve Richland County as well as add inflation factors to the projects based on the likely organization of the capital plan.

The plan is will keep the Penny on-track to complete the projects approved by Council.

**RICHLAND COUNTY  
ADMINISTRATION**

2020 Hampton Street, Suite 4069  
Columbia, SC 29204  
803-576-2050



**Agenda Briefing**

<b>Prepared by:</b>	Michael Maloney, P.E.	<b>Title:</b>	Interim Director
<b>Department:</b>	Transportation	<b>Division:</b>	
<b>Date Prepared:</b>	September 5, 2023	<b>Meeting Date:</b>	September 26, 2023
<b>Legal Review</b>	Patrick Wright via email	<b>Date:</b>	September 20, 2023
<b>Budget Review</b>	Abhijit Deshpande via email	<b>Date:</b>	September 14, 2023
<b>Finance Review</b>	Stacey Hamm via email	<b>Date:</b>	September 14, 2023
<b>Approved for consideration:</b>	Assistant County Administrator	John M. Thompson, Ph.D., MBA, CPM, SCEM	
<b>Meeting/Committee</b>	Transportation Ad Hoc		
<b>Subject</b>	Award of Construction - Alpine Road Resurfacing and Sidewalk		

**RECOMMENDED/REQUESTED ACTION:**

Staff recommend award of the construction contract to Palmetto Corp of Conway based on the bid received in the amount of \$3,322,553.52, to include a construction contingency of 10%, for a total approved amount of \$3,654,808.87.

Request for Council Reconsideration:  Yes

**FIDUCIARY:**

Are funds allocated in the department’s current fiscal year budget?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If not, is a budget amendment necessary?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

**ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:**

Fund utilized for design and land acquisition	\$468,000
Fund requested for construction	\$3,654,809
Fund anticipated for professional services during construction	\$150,000
Project total	\$4,272,809
Grant available	\$800,000 (roadway resurfacing)
Penny total contribution	\$3,472,809
Referendum modification request of February 2018 approved amount	\$4,286,088

*Applicable department/grant key and object codes:* key:13330208, object:532200

**OFFICE OF PROCUREMENT & CONTRACTING FEEDBACK:**

Request for Bids RC-592-B-24 was issued, and one bid was received from Palmetto Corp of Conway on August 24, 2023. The bid of \$3,322,553.52 included 12.5% of Minority/Disadvantaged Business participation. Palmetto Corp of Conway attended the non-mandatory pre-bid meeting held on August 2, 2023 and provided a current contractor’s license and certificate of insurance. Palmetto Corp of Conway has been deemed responsive and responsible and recommendation is for award of a contract for Alpine Road Resurfacing and Sidewalk Improvements.

**COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:**

There are no legal concerns regarding this matter.

**REGULATORY COMPLIANCE:**

The grant will use federal reporting measures as designated by the South Carolina Department of Transportation Local Public Agency Administration Office.

**MOTION OF ORIGIN:**

There is no associated Council motion of origin.

**STRATEGIC & GENERATIVE DISCUSSION:**

Richland County Transportation Department is carrying out the necessary actions to accommodate the Council approved project that adds concrete sidewalk from Percival Road to Two Notch Road. The sidewalk will provide connectivity with the Polo Road Shared Use Path. The project will resurface the roadway pavement from Percival Road to Two Notch Road, and the project length is 2.4 miles.

**ASSOCIATED STRATEGIC GOAL, OBJECTIVE, AND INTIATIVE:**

- Goal 3: Commit to fiscal responsibility
  - Objective 4.2: Coordinate departments to prepare for anticipated growth in areas by providing water, sewer, and roads in necessary locations

**ATTACHMENTS:**

1. Procurement Department Letter of Recommendation

**RICHLAND COUNTY GOVERNMENT  
PROCUREMENT DEPARTMENT**

2020 Hampton Street, Suite 3064, Columbia, SC 29204  
T 803-576-2130 | F 803-576-2135  
richlandcountysc.gov

Attachment 1



August 28, 2023

To: Mr. Michael Maloney, Interim Director of Transportation

From: Deramus Forrester, Contract Analyst

CC: Mrs. Jennifer Wladischkin, Procurement Director, Ms. Erica Wade, OSBO Manager, Mr. Michael P. Green, Project Manager

Re: RC-592-B-24 Alpine Road Resurfacing and Sidewalk Improvement Project

A bid opening was conducted at 3:00 PM on Tuesday, July 25, 2023, via the County's online procurement portal. Procurement has reviewed the (1) one submitted bid for the Alpine Road Resurfacing and Sidewalk Improvement Project which was submitted via Bonfire and found no discrepancies. The bid received is as follows:

<b>Alpine Road Resurfacing and Sidewalk Improvement Project - BID RESULTS SUMMARY</b>	
<b>BIDDER</b>	<b>SUBMITTED BID</b>
<b>Palmetto Corp of Conway</b>	<b>\$3,322,553.52</b>

Further review shows that Palmetto Corp of Conway is duly licensed in South Carolina to perform this work. A copy of their license is attached.

A Non-Mandatory Pre-Bid Conference was held at 3 p.m. on August 2, 2023, during which attendees gained information and bidding directives for the project. See the attached sign-in log.

Attached is a final bid tab sheet indicating that Palmetto Corp of Conway's bid is 11% higher than the Engineer's Estimate of \$2,998,018.57 dated July 25, 2023. The MBE goal for this project is 12.5% which the Palmetto Corp of Conway, Inc. also committed to.

Provided that Transportation can provide the additional funding, Procurement recommends that a contract be awarded to the lowest responsive and responsible bidder, Palmetto Corp of Conway., to include a 10% construction contingency of \$332,255.35.

Deramus Forrester

DocuSigned by:  
*Deramus Forrester*  
4D1794B7647A49D...

# RC-588-B-24 Alpine Road Resurfacing Sidewalk Improvement Project

Due Date 8/24/2023 3:00PM

## Palmetto Corp of Conway

Total Cost - \$ 3,322,553.52

**RICHLAND COUNTY GOVERNMENT OFFICE OF PROCUREMENT AND CONTRACTING  
2020 HAMPTON STREET, SUITE 3064, COLUMBIA, SC 29204-1002**

<b>Project #:</b> RC-588-B-24	<b>Project Name:</b> Alpine Road Resurfacing and Sidewalk Improvement Project	<b>Date: 8/2/2023</b>	
		<b>Time: 3 pm</b>	
<b>COMPANY NAME</b>	<b>REPRESENTATIVE</b>	<b>EMAIL ADDRESS</b>	<b>TELEPHONE/FAX</b>
	Miller		
Palmetto Corp of Conway	Lou Almonte	<a href="mailto:bids@palmettocorp.com">bids@palmettocorp.com</a>	843-652-2156
	Brad		
	Mike LaCola		
Tolleson Limited			803-783-9001
	Ted Thomas		

\*\*\*\*\* PLEASE PRINT CLEARLY! IF THE INFORMATION IS NOT LEGIBLE YOUR ATTENDANCE MAY NOT BE CONSIDERED! \*\*\*\*\*