



**RICHLAND COUNTY
GOVERNMENT**
Office of the County Administrator

**Council Actions Report
Regular Session Council Meeting
March 1, 2016
6:00PM**

Call to Order: Rush

Invocation: Jackson

Pledge of Allegiance: Jackson

Approval of Minutes

- a. **Regular Session: February 16, 2016:** Approved as published.
- b. **Zoning Public Hearing: February 23, 2016:** Approved as published.

Adoption of Agenda: Adopted as amended. An appointment to the board of the Lexington Richland Alcohol and Drug Abuse Council was added to the agenda as item 37a.

Report of the Attorney for Executive Sessions Items:

- a. **Department of Revenue Update**
- b. **Dawson's Pond**
- c. **Employee Grievance - 1**
- d. **Personnel Matter**

Citizen's Input: Seven people spoke.

Report of the County Administrator

- a. **Employee Grievance – 1:** Executive Session item.
- b. **2015 South Carolina Conservation Contest Winners:** Councilman Manning and Chanda Cooper (Richland County Conservation Department) commended Richland County students Hailey Ann Chaisson (7th – 9th grade category) and Joseph A. Ravindran (2nd – 3rd grade category) for being named State Winners in the 2015 Conservation Poster Contest. Ms. Chaisson was not present at the meeting.



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- c. **2015 Outstanding Conservation District Award / Richland Soil and Water Conservation District:** Councilwoman Dixon and Chanda Cooper (Richland County Conservation Department) commended the Richland County Soil and Water Conservation District for receiving the South Carolina Outstanding Conservation District of the Year award.
- d. **Flood Update: CDBG-R Funding Plan:** Mr. McDonald updated Council on the next steps for the \$23.5 million allocated to the County by CDBG to assist with our flood recovery efforts.
- e. **Introduction of New Employee:** Mr. Shahid Khan was introduced to Council as the new Director of the County's Utility Department.

Report of the Clerk of Council: Ms. McDaniels reminded Council of the upcoming Legislative Reception on March 2nd from 5:30pm – 7:30pm at the Columbia Metropolitan Convention Center.

Report of the Chairman

- a. **Personnel Matter:** Executive Session item.

Open/Close Public Hearings

- a. **An Ordinance Authorizing Quit Claim Deeds to Shelby King and William Short for parcels of land located in Richland County; known as the Olympia Alleyways, and abutting TMS # 11203-12-17 and 11203-12-13:** No one spoke.
- b. **An Ordinance allowing for the temporary waiver of building permit fees and plan review fees for homeowners, contractors, and "Volunteer Organization Active in Disaster" (VOAD's), and allowing for the temporary waiver of business license fees for contractors and "Volunteer Organizations Active in Disaster" (VOAD's) :** No one spoke.
- c. **An Ordinance Authorizing the First Amendment of that certain Inducement and Millage Rate Agreement and Lease Agreement by and between Richland County, South Carolina and Koyo Bearings North America, LLC (f/k/a Koyo Bearings USA, LLC), relating to, without limitation, the extension of the term of the project:** No one spoke.

1. Consent Items



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- a. **An Ordinance Authorizing Quit Claim Deeds to Shelby King and William Short for parcels of land located in Richland County, known as the Olympia Alleyways, and abutting TMS # 11203-12-17 and 11203-12-13:** Council gave third reading approval to the ordinance. **ACTION: LEGAL, FINANCE, ASSESSOR, ADMINISTRATION, CLERK OF COUNCIL, REGISTER OF DEEDS**

- b. **15-47MA**
Keith Moore
GC to LI (2.58 Acres)
Leesburg Road and Pepper Street
16407-08-04 & 09: Council gave second reading approval to the rezoning amendment.
ACTION: LEGAL, CLERK OF COUNCIL, PLANNING

- c. **15-49MA**
David Powlen
PDD to PDD (amended PDD) (8.11 Acres)
Hardscrabble Rd. & Summit Parkway
20300-03-12: Council gave second reading approval to the rezoning amendment.
ACTION: LEGAL, CLERK OF COUNCIL, PLANNING

- d. [Removed from Consent] **16-03MA**
D. R. Horton-Crown, LLC
RU to RS-MD (25.34 Acres)
Hollingshed Rd. & Kennerly Rd.
05200-01-13 & 18: Council gave second reading approval to the rezoning amendment.
ACTION: LEGAL, CLERK OF COUNCIL, PLANNING

- e. **16-04MA**
Chuck Munn
RU to RS-LD (41.44 Acres)
Longtown Rd. & Rimer Pond Rd.
20500-04-01: Council gave second reading approval to the rezoning amendment.
ACTION: LEGAL, CLERK OF COUNCIL, PLANNING

- f. **Department of Public Works: 2015 Flood Engineering Services Project:** Council approved the request to award the 2015 Engineering Services Project to AECOM in the amount of \$174,900.00. **ACTION: CLERK OF COUNCIL, LEGAL, PUBLIC WORKS, FINANCE, PROCUREMENT**



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- g. Department of Public Works: 2015 Flood Repairs Project:** Council approved the request to award the 2015 Flood Repairs Project to Cherokee, Inc. in the amount of \$1,413,969.70. **ACTION: CLERK OF COUNCIL, LEGAL, PUBLIC WORKS, FINANCE, PROCUREMENT**
- h. Department of Public Works: ADA Ramp Improvements Project:** Council approved the request to award the ADA Ramp Improvements Project to Little Mountain Builders in the amount of \$335,193.32. **ACTION: CLERK OF COUNCIL, LEGAL, PUBLIC WORKS, FINANCE, PROCUREMENT**
- i. Building Inspections - Authorization to Increase Purchase Orders Over \$100,000:** Council approved the request to increase the purchase orders for Corley Construction and Carolina Demolition & Trucking Company from \$94,212.67 to \$144, 212.67 and \$104,212.67, respectively. **ACTION: CLERK OF COUNCIL, LEGAL, BUILDING INSPECTIONS, FINANCE, PROCUREMENT**
- j. Approval of the updated Richland County Neighborhood Improvement Program Five-Year Project Plan:** Council approved the updated Neighborhood Improvement Program's Five-Year Project Plan. **ACTION: PLANNING, ADMINISTRATION, FINANCE, LEGAL**
- k. Request to Rename the Jury Assembly Room of the Richland County Judicial Center:** Council approved renaming the Jury Assembly Room of the Richland County Judicial Center located at 1701 Main Street the Anne Kelly Jury Assembly Room. **ACTION: CLERK OF COURT, LEGAL, SUPPORT SERVICES, FINANCE**
- l. [Remove from Consent] Approve The Dock Donation From EZ Dock, Inc. For Use At The Richland County Rowing Center:** Council deferred this item to a future Council meeting. **ACTION: CLERK OF COUNCIL, SUPPORT SERVICES, LEGAL**
- m. Professional Services / Airport Work Authorization 6, Amendment 1:** Council approved the request to authorize executing work authorization 6, amendment 1 for the construction, inspection, construction administration, testing and survey, and project close out for Phase II of the Southeast Airfield Clearing and Grading Improvement Project at the Jim Hamilton – LB Owens Airport (CUB). **ACTION: CLERK OF COUNCIL, GRANTS, AIRPORT, LEGAL, FINANCE**
- n. Purchase of Property Insurance; Property Insurance Broker One Year Renewal:** Council approved the purchase of property insurance for FY 17 with Arthur J. Gallagher Risk Management serving as the insurance broker through the Travelers Indemnity



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Company. **ACTION: CLERK OF COUNCIL, RISK MANAGEMENT, LEGAL, FINANCE, PROCUREMENT**

- o. Renewal of the Liability Claims Administrator:** Council approved a one year extension to Hewitt Coleman to serve as the County's liability claims administrator. **ACTION: CLERK OF COUNCIL, RISK MANAGEMENT, LEGAL, FINANCE, PROCUREMENT**
- p. [Remove from Consent] Sponsorship Request: 2016 Army Ball and the Official 100th Anniversary Kick-Off event:** Council gave first reading approval to the budget amendment in the amount of \$10,000 from the County's fund balance to sponsor the 2016 Army Ball and the Official 100th Anniversary Kick-Off event. **ACTION: FINANCE, LEGAL, CLERK OF COUNCIL, ADMINISTRATION**

2. Third Reading Items

- a. 15-35MA**
Cynthia Weatherford
RS-HD to LI (1.27 Acres)
2610 Harlem St.
16204-08-01: Council deferred this item to a future Council meeting. **ACTION: LEGAL, PLANNING, CLERK OF COUNCIL**
- b. An Ordinance Authorizing the First Amendment of that certain Inducement and Millage Rate Agreement and Lease Agreement by and between Richland County, South Carolina and Koyo Bearings North America, LLC (f/k/a Koyo Bearings USA, LLC), relating to, without limitation, the extension of the term of the project:** Council gave third reading approval to the ordinance. **ACTION: ECONOMIC DEVELOPMENT, AUDITOR, ASSESSOR, TREASURER, FINANCE, LEGAL, CLERK OF COUNCIL**
- c. An Ordinance allowing for the temporary waiver of building permit fees and plan review fees for homeowners, contractors, and "Volunteer Organizations Active in Disaster" (VOAD's), and allowing for the temporary waiver of business license fees for contractors and "Volunteer Organizations Active in Disaster" (VOAD's):** Council gave third reading approval to the ordinance. The vote to reconsider failed. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL, PLANNING, BUILDING INSPECTIONS, BUSINESS SERVICE CENTER, FINANCE**

3. Second Reading Items



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- a. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article VII, General Development, Site and Performance Standards; Section 26-172, Density and Dimensional Standards; Subsection (B), Required Setbacks; Allowable Encroachment into Required Setbacks; Paragraph (5), Projections into Required Yards; Subparagraph C., Screening and Retaining Walls and Fences; so as to allow fences and walls not over seven (7) feet in height in side and rear yards:** Council gave second reading approval to the ordinance.
ACTION: LEGAL, CLERK OF COUNCIL, PLANNING

4. First Reading Items

- a. **A Second Supplemental Ordinance providing for the issuance and sale of Richland County, South Carolina, Hospitality Tax Revenue Bonds, Taxable Series 2015, or such other appropriate series designation, in the principal amount of not exceeding \$13,500,000; delegating authority to the County Administrator to determine certain matters with respect to the bonds; prescribing the form and details of such bonds; and other matters relating thereto:** This item was held in the Economic Development Committee. No action was taken.

5. Report of the Administration & Finance Committee

- a. **Board of Voter Registration & Elections Budget Amendment:** Council gave first reading approval to the budget amendment in an amount to be determined to designate the reimbursements from municipalities and / or the State for the elections that are administered by the County's Board of Voter Registration & Elections, and to cover the cost associated with maintenance & license fees mandated by the SC Elections Commission and other non-recurring capital costs. Staff will provide the actual dollar amount associated with this budget amendment prior to second reading. **ACTION: LEGAL, CLERK OF COUNCIL, FINANCE, ELECTIONS, ADMINISTRATION**
- b. **Dawson Pond:** Executive Session item.
- c. **Coroner's Facility Change Order #1:** Council approved the change to the Solid Structures contract in the amount of \$52,167 to account for all additional changes that have been requested for the Coroner's Facility project, with the exception of the cost for the additional flag pole. The vote to reconsider failed. **ACTION: FINANCE, LEGAL, PROCUREMENT, CAPITAL PROJECTS, CORONER**
- d. **One Year Extension of the City of Columbia-Richland Communications Center Agreement:** Council approved the request for a one year extension of the City of Columbia-Richland Communications Center Intergovernmental Agreement, effective



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July 1, 2016 and expiring on June 30, 2017. **ACTION: FINANCE, LEGAL,
PROCUREMENT, ADMINISTRATION, EMERGENCY SERVICES**

6. Report of Rules & Appointments Committee

a. Notification of Vacancies

i. Township Auditorium Board – 1

Council voted to advertise or re-advertise this vacancy. **ACTION: CLERK OF
COUNCIL**

ii. Board of Zoning Appeals – 2

Council voted to advertise or re-advertise these vacancies. **ACTION: CLERK
OF COUNCIL**

iii. Board of Assessment Appeals – 1

Council voted to advertise or re-advertise this vacancy. **ACTION: CLERK OF
COUNCIL**

iv. Accommodations Tax – 1

Council voted to advertise or re-advertise this vacancy. **ACTION: CLERK OF
COUNCIL**

b. Notification of Appointments

i. Employee Grievance Committee - 1:

Council voted to appoint Elmer C. Brown, Jr. **ACTION: CLERK OF
COUNCIL**

ii. Lexington Richland Alcohol and Drug Abuse Council (LRADAC) - 1

Council voted to appoint L. Levern (Buddy) Wilson, Jr. **ACTION: CLERK OF
COUNCIL**

7. Report of the Health Insurance Ad Hoc Committee



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- a. County Employee Health Insurance Provider Recommendation for FY16-17:** Council approved to continue working with Cigna as the County's current health insurance provider. The Committee will bring back to Council, during the budget process, a variety of alternatives for addressing the County's increasing health insurance costs. **ACTION: HUMAN RESOURCES, PROCUREMENT, FINANCE, CLERK OF COUNCIL, LEGAL, ADMINISTRATION**

8. Report of the Pinewood Lake Ad Hoc Committee

- a. An Ordinance Amending the Fiscal Year 2015-2016 Hospitality Tax Fund Annual Budget to appropriate \$4,500,000 of Hospitality Fund Balance to provide funding for Phase II of Pinewood Lake Project:** Council denied this request. **ACTION: LEGAL, FINANCE, CLERK OF COUNCIL, GRANTS**

9. Report of the Transportation Ad Hoc Committee

- a. Bluff Road Phase 1 Widening Project utility relocation recommendation:** Council approved installing an Electrical Duct Bank outside of the roadway and Joint Utility Duct Bank inside of the roadway from Rosewood Drive to George Rogers Blvd. to relocate the utilities for this project. The total additional project cost is \$1.52 million. **ACTION: LEGAL, FINANCE, PROCUREMENT, TRANSPORTATION**
- b. Committee recommended path forward for TPAC:** Council approved having a Council work session to discuss the role and the responsibilities of TPAC. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, TRANSPORTATION**

10. Report of the Blue Ribbon Advisory Committee

- a. Blue Ribbon Committee Recommendations:** Council approved to proceed with the following directives:
- Consider demobilization of the Lower Richland County Operations Center (LROC).
 - Consider demobilization of the County Donated Goods Relief Supply Warehouse transferring that function to the Long Term Recovery Group (LTRG).
 - Hire (at no cost to the County) a Community Recovery Specialist. This is a temporary position with a duration of over 150 days paid for by FEMA. Update to the recommendation made by the BRC – On Friday, February 19, 2016, the day after the BRC meeting, County staff was notified it would be awarded two Community Recovery Specialists. – Staff recommends approval of the two positions.



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- Continue to work with the Council of Governments (COG) to update the Richland County portion of the Hazard Mitigation Plan (HMP) before the existing plan expires in August 2016.
- Be prepared to quickly approve the updated HMP once it is completed.

Council approved the project list as presented in the agenda packet which will be developed into pre-applications and submitted to the SCEMD (South Carolina Emergency Management Department) for consideration under the HMGP (Hazard Mitigation Grant Program).

Council approved the following three (3) options for funding the 25% local match for Voluntary Residential Property Acquisition.

- State Appropriation (currently under consideration)
- CDBG-DR Grant
- Property Owner Pays the required match (25% of Assessed Pre-Disaster Value) and 25% of Project Costs

Council approved proceeding with a Resolution requesting that the State appropriate funding to the County in an amount that is commensurate with the level of damage our County incurred as a result of the flood. The Resolution will be developed and brought back to Council at their March 15, 2016 meeting for consideration.

ACTION: LEGAL, COMMUNITY DEVELOPMENT, ADMINISTRATION, CLERK OF COUNCIL, EMERGENCY SERVICES, PUBLIC WORKS

11. Citizen's Input: Three people spoke.

12. Executive Session:

- a. Department of Revenue Update:** Council directed staff to proceed as discussed in Executive Session. **ACTION: TRANSPORTATION, LEGAL, FINANCE, ADMINISTRATION, PROCUREMENT**
- b. Dawson's Pond:** Council directed the Legal Department to request an Attorney General opinion relative to this item prior to proceeding. **ACTION: LEGAL, ADMINISTRATION, PUBLIC WORKS, FINANCE, PROCUREMENT**
- c. Employee Grievance – 1:** Council reinstated the employee to their former position with the County, removed the disciplinary action from the employee's personnel file and included back pay for the employee's previous position. **ACTION: FINANCE, ADMINISTRATION, HUMAN RESOURCES**



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- d. **Personnel Matter:** Council approved advertising the Clerk of Council position and staffing the Clerk's Office with three (3) employees. **ACTION: ADMINISTRATION, HUMAN RESOURCES, LEGAL, CLERK OF COUNCIL**

13. Motion Period

- a. **Resolution in support of "Sierra's Law" Bill [DIXON]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**
- b. **I move that the Richland County Neighborhood Improvement Program develop a set of criteria for determining the necessity of future Neighborhood Master Plans in unincorporated Richland County and that staff begin their analysis with District 9 no later than the end of the calendar year [December 31, 2016] [DIXON]:** Council sent this item to the D&S Committee. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, PLANNING**
- c. **I move that the concept of utilizing a "Special Purpose Tax District" for the purposes of providing funding for the repair and replacement of privately owned dams in Richland County be presented to the full County Council for consideration. Further, that the Chair of Council determine how this information can best be presented to the full body [PEARCE]:** Council sent this item to the A&F Committee. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, FINANCE**
- d. **I move that Richland County Council do an immediate assessment of the PDT contract, the role and placement of the SLBE office, the role and placement of the OSBO office, and the role of the TPAC, as well as, a thirty day hold on any transaction/payment to the Transportation Penny Program. Note: I have concerns and have no idea how the taxpayer dollars are being spent. Staff is not giving adequate information and jobs performed were was to be done by the OSBO/SLBE department. That department was to be fully staffed and is totally ignored by Council's directive. [JACKSON]:** Council sent this item to the Transportation Ad Hoc Committee. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, TRANSPORTATION**
- e. **A resolution recognizing the Columbia Classical Ballet Company and Columbia City Ballet's joint event featuring Washington Ballet, and Richland County native, Brooklyn Mack and American Ballet Theatre's Misty Copeland [MANNING]:** Council unanimously approved the Resolution. **ACTION: CLERK OF COUNCIL**

14. Adjournment: Council adjourned at 10:42PM.